

**BTM Weekend Away**  
**30 January – 1 February 2009**

# Programme

Time	Program of activities
<b>Friday 30 January 2009</b>	
19.30	Arrive and check in (early arrivals welcome)
20.00	Introduction and keynote welcome. <b>Brandon Munro, CC, VPE, Chairman, BTM Weekend Away Sub-Committee</b>
20.30	Workshop 1 (15 minutes) <b>Brandon Munro, CC VPE, "Brilliant Introductions; Fabulous Votes of Thanks"</b> <i>An informative workshop which highlights some tricks and techniques for introducing and thanking speakers and events with excellence.</i>
20.45	Workshop 2 (15 minutes) <span style="float: right;"><i>He - Thanks</i></span> <b>Paul Talacko, CC, CL, Club President: "Winning the Argument"</b> <i>Debating techniques and tips to ensure your side prevails in this evening's debate!</i>
21:00	Light supper, Drinks and Club Special Event: <b>Mace Style Debate (also known as Oxford Union Rules debating) on impromptu topic</b> <i>This debate puts into action what we have just learned and will be both instructional and hilarious – hosted by Paul Talacko.</i>
02.00	Bar closes!
<b>Saturday 31 January 2009</b>	
08.30	Breakfast
09.30	Workshop 3 (40 minutes) <b>Brandon Munro, CC, VPE: "Interactive presenting"</b> <i>How to effectively win interaction from your audiences in workshop and speech formats.</i>
10.15	Workshop 4 (40minutes) <b>David Talacko, CC, Sergeant at Arms "A story, within a story, within a story..."</b> <i>Structure your speeches, table topics, evaluations, trainings and even conversations to enthral your audience, get your message across better and keep them listening right to the end.</i>

11.00	Morning tea (30 minutes)
11.30	Workshop 5 (90 minutes including 10 minute break) <b>Tony Achmat, DTM “Effective Meeting Techniques”</b> <i>Interactively explore the techniques and skills that can make a huge difference to the effectiveness and efficiency of meetings. This workshop will include an explanation of parliamentary style meeting procedure to ensure that you are never intimidated by formality!</i>
13.00	Lunch (60mins)
14.20	Workshop 6 (40 minutes) <b>Judi Challiner, VPM and Paul Talacko, CC, CL, Club President “Inspiration via Feedback”</b> <i>We will learn the most effective way to give effective, honest and inspirational evaluations – and apply these skills to the Participant Workshops.</i>
15.00	Participant workshops A (40 minutes) <i>Participants can present a 15-20 minute workshop on a communication topic of their choice.</i>
15.40	Afternoon tea (20 minutes)
16.00	Participant workshops B (60 minutes)
17.00	Workshop 7 (30mins) <b>“Coaching Clinic” Moderated by Toni Purdy, DTM</b> <i>An innovative, structured session which looks at individual challenges and problems with public speaking and draws on the groups’ wisdom for tips and ideas.</i>
17.30	Free time.
18.30	Pre-dinner drinks
19.00	Dinner and entertainment! <b>Hosted by David Talacko, CC, Sergeant at Arms</b> <i>A light hearted evening of humour and games - all with a focus on communication.</i>
21.30	Event formally closed. Continue socialising till late!
<b>Sunday 1 February 2009</b>	
09.00	Breakfast at your leisure.
10.00	Local guided tour (optional)
	Return to Prague at your leisure